

Warsaw, June 5, 2023

In connection with the **implementation of the non-competitive project entitled “Teaching Excellence of the Higher Education Institution” under the Operational Programme Knowledge Education Development co-financed by the European Social Fund**

AGREEMENT No. MEiN/2022/DIR/2815

The Rector of the Warsaw College of Engineering and Health invites all interested parties to apply for the **International Teaching Team**

1. Qualification requirements:

- academic title of a professor or academic degree of a habilitated doctor or academic degree of a doctor;
- at least 5 years of work experience at a higher education institution (HEI);
- professional experience in the performance of the tasks and duties at a position responsible for the organisation and/or supervision of the teaching process;
- communicative competence of English, i.e. enabling free communication in an international environment.

The International Teaching Team shall include:

- a) 3 representatives of Polish higher education institutions,
- b) 3 representatives of foreign higher education institutions,

with the proviso that each of the HEIs may be represented by only one member in the International Teaching Team.

Academic teachers employed at the Warsaw College of Engineering and Health as their primary place of work are excluded from the competition.

2. Scheduled scope of work:

Members of the International Teaching Team shall take part in meetings aimed at exchange of good academic practices in the field of teaching improvement.

FRAMEWORK AGENDA OF THE MEETINGS

1st Day

1. Strategic goals of the Polish and foreign education quality systems.
2. The role of internal stakeholders of HEIs in ensuring the quality of education.
3. The role of external stakeholders, including representatives of the socio-economic environment in ensuring the quality of education.
4. Culture of quality education at the Polish and foreign HEIs.

2nd day

1. Modern teaching methods.
2. Digitization of the teaching process.

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3. Raising the didactic competences of academic teachers and other persons conducting classes.
4. Support in the education of students with disabilities and people with special needs.

3. Meeting dates: **July-September 2023.**

4. Legal and formal information regarding the involvement: **the meetings referred to in point 2 shall take place with the use of ICT tools; meetings shall be held in English; the total number of meetings is 12 hours divided into 2 days 6 hours each. The dates of the meetings shall be agreed with all members of the International Teaching Team and approved by the Project Manager.**

The remuneration for the members of the International Teaching Team shall be paid on the basis of the concluded civil law agreement, after the completion of the series of meetings [i.e. 2 days], including confirmation of attendance at each of them.

5. Candidates joining the competition are requested to submit the following documents:

- written application for the competition – **form No. 1 enclosed to the announcement;**
- current resume confirming the fulfilment of the qualification requirements referred to in point 1 – **Appendix No. 1 to the application;**
- statements;
- authorisation to process personal data – **Appendix No. 2 to the application.**

6. The application with appendices should be:

- sent via e-mail to: rektorat@wsiiz.pl – [scan with signature or electronic signature] with a note in the title of the message: **application – member of the International Teaching Team**

or

- delivered via post/courier in a sealed envelope with a note on the envelope: **application – member of the International Teaching Team**
to the address: **Rector's Office, ul. Bitwy Warszawskiej 1920 No. 18, 02-366 Warszawa.**

or

- delivered personally to the Rector's Office [floor III] ul. Bitwy Warszawskiej 1920 No. 18, 02-366 Warszawa, in a sealed envelope with a note on the envelope: **application – member of the International Teaching Team**

by **June 19, 2023**

7. The competition shall be settled by **June 21, 2023.**

8. The competition committee decides on the results of the competition.

9. The competition shall be settled in 1 stage:

- a) 1st stage – formal verification of the submitted documentation, i.e. its completeness and correctness, as well as the fulfilment by the candidate of the required qualifications referred to in point 1.

10. If there are more applications than spots provided for in the competition, the number of points scored shall determine the results, i.e.:

- a) +1 point for each year of work experience at a university, above the minimum threshold – 5 years;
- b) +5 points for performing the function of coordinator/head of the field of study;
- c) +10 points for acting as the rector's representative;

- d) +15 points for acting as the dean/vice-rector;
- e) +20 points for acting as the rector.

11. Candidates shall be notified of the results of the competition by e-mail, and the protocol of the decision shall be posted on the project website – <https://wsiiz.pl/doskonalosc-dydaktyczna-uczelni-w-ramach-programu-operacyjnego-wiedza-edukacja-rozwoj-wspolfinansowany-ze-srodkow-europejskiego-funduszu-spolecznego>

**Form No. 1 to the Rector's Announcement of June 5, 2023 on the announcement of a competition
for a member of the International Teaching Team**

.....2023
(place and date)

.....
First and last name

.....
Email and phone

Application

To:

Warsaw College of Engineering and Health
ul. Bitwy Warszawskiej 1920 No. 18, 02-366 Warszawa
Tax Identification Number (NIP): 529-16-78-903,
National Business Registry Number (REGON): 015592523

In response to the invitation of the Rector of the Warsaw College of Engineering and Health to submit an application for a member of the **International Teaching Team**, I submit my application.

I hereby declare that:

- I have the academic title of a professor or academic degree of a habilitated doctor or academic degree of a doctor;
- I have at least 5 years of work experience at a HEI,
- I have professional experience in the performance of tasks and duties at a position responsible for the organisation and/or supervision of the teaching process;
- I have a communicative competence of English, which allows me to communicate freely in an international environment;
- I have read the Rector's Announcement of June 5, 2023 on the announcement of the competition for a member of the International Teaching Team, I have obtained the necessary information to prepare the application and I do not raise any objections thereto.

To the application I attach the following documents:

- current resume confirming the fulfilment of the qualification requirements referred to in point 1 of the Rector's Announcement of June 5, 2023 on the announcement of a competition for members of International Teaching Team – **Appendix No. 1 to the application;**
- authorisation to process personal data – **Appendix No. 2 to the application.**

.....
Candidate's legible signature

Appendix No. 2 to the application

AUTHORISATION TO PROCESS PERSONAL DATA

1. The Warsaw College of Engineering and Health (registered at ul. Bitwy Warszawskiej 1920 No. 18, 02-366) is the Personal Data Controller. The Personal Data Controller can be contacted via the email address administratordanych@wsiz.pl, by phone at +48 22 562 35 00 or in writing to the address of the controller's seat.
2. Personal data shall be processed in order to carry out the contractor selection process.
3. Providing personal data is voluntary, but essential and necessary to carry out the process of selecting a candidate for **a member of the International Teaching Team**. The applicant has the right to request from the Warsaw College of Engineering and Health access to personal data, rectification, deletion or limitation of processing, as well as the right to object to the processing and transfer of data. If it is found that the processing of personal data is inconsistent with the GDPR and the Act on the protection of personal data, the applicant has the right to lodge a complaint with the President of the Office for Personal Data Protection.
4. The legal basis for the processing of personal data is Article 6(1)(b) of the GDPR, which means that processing is necessary to take action on request before concluding the contract and consenting to the processing of personal data.
5. The recipient of personal data are the Rector's Office, its intermediary units and units supervising the proper implementation of the Project co-financed by the European Union under the European Social Fund.
6. Personal data shall be processed for the duration of the Project, and then for the period of its correct settlement.
7. Your personal data shall not be profiled and shall not be transferred outside the European Economic Area or to an international organisation.

I consent to the processing of my personal data by the Warsaw College of Engineering and Health (registered at ul. Bitwy Warszawskiej 1920 No. 18, 02-366) in order to: carry out the process of selecting a candidate for **a member of the International Teaching Team**. I have been informed about my rights and obligations. I acknowledge that providing my personal data is voluntary.

.....
Candidate's legible signature