

RULES OF THE POSTER SESSION

“SUSTAINABLE DEVELOPMENT IN THE COSMETIC INDUSTRY – TECHNOLOGIES, PRODUCTS, INNOVATIONS”

I. General information

1. The Warsaw College of Engineering and Health, in cooperation with Vincentz Network – the organiser of the HPCI (Home and Personal Care Ingredients) Central and Eastern Europe Fair, is the Organiser of the poster session “Sustainable development in the cosmetic industry – technologies, products, innovations”.
2. The poster session shall take place on September 27-28, 2023 during the planned 12th edition of HPCI Central and Eastern Europe Fair.
3. The competition participants take part in the poster session based on voluntary application which has no impact on the assessment of submitted entries.
4. The partners of the poster session are:
 - a) Vincentz Network – HPCI Fair organiser (Home and Personal Care Ingredients),
 - b) SOFW Journal,
 - c) Polish Society of Cosmetology Chemists based in Warsaw,
 - d) Biotechnologia.pl,
 - e) Kosmetologia Estetyczna,
 - f) Life Science,
 - g) Czas na Farmację
 - h) Wydawnictwo BMP

II. Participants

1. Participants in the poster session may be academic teachers, employees of research institutes, students and graduates of faculties related to chemistry and technology of cosmetics or assigned to related disciplines, as well as representatives of the cosmetics industry and HPCI exhibitors.
2. Participation in the competition is completely free and voluntary.
3. Competition entries may be prepared individually or in teams.

III. Submitting competition entries

1. Applications are accepted only in electronic form.
2. To apply for the poster session, please complete the application form available at <https://wsiiz.pl/sesja-posterowa-hpci-wsiiz> by **August 25, 2023, 11:59 p.m.** and send it to wysdarzenia@wsiiz.pl

3. The Scientific Council of the Poster Session, appointed by the Organizer, makes the decision on qualification of entries.
4. The Organiser shall inform the participants by e-mail about the acceptance of the entry for the poster session.
5. In the case of a decision on qualification, the poster in .pdf format and prepared in accordance with the guidelines published at <https://wsiiz.pl/sesja-posterowa-hpci-wsiiz> should be sent to the Organiser by **September 8, 2023**, 11:59 p.m.: to the e-mail address: wypadzenia@wsiiz.pl.
6. The poster referred to in point 5, should be made according to the formula "HPCI_2023_First and last name"
7. The entries sent after the deadline indicated in point 5 shall not be considered.
8. Poster preparation guidelines are available at: <https://wsiiz.pl/o-uczelnis/sesja-posterowa-hpci>
9. The entries that have been presented in other competitions are not eligible for the competition.

IV. Sharing competition entries

1. The presentation of the works in printed form shall take place at the HPCI Fair, during the event. In addition to the display of the posters, the authors will discuss them on-line, and individual scheduled consultations will be organised with authors, about which the Participants will be informed by e-mail. The Organiser reserves the right to record and/or transmit the presentation on-line. The Organiser also reserves the right to keep the printed poster for display on the campus of the Warsaw College of Engineering and Health. The costs of printing and translation or preparation of the posters in English and their delivery for the Fair is covered by the Organiser.
2. Selected works will be published on the website of the organiser of the HPCI Fair, on the website of the Warsaw College of Engineering and Health and will be displayed on the Campus of the Warsaw College of Engineering and Health.
3. Submitting an entry is tantamount to a declaration of consent to publish the entry in printed form and in PDF format in the places indicated in point 1 and 2.
4. The Author of the best poster, according to the Jury of the Poster Session, shall receive awards.
5. The Partners of the poster session have prepared the following prizes for the winners:
 - a) publication of the winning poster in the SOFW Journal;
 - b) publication of the winning poster in the quarterly "Kosmetyki i Detergenty" and on the website of the quarterly;
 - c) annual subscription to the quarterly "Biotechnologia";
 - d) publication of an article written by the Author of the winning poster based on the poster in the quarterly Biotechnologia.pl;
 - e) publication of the winning poster in the quarterly "Life Science" and "Czas na Farmację";
 - f) publication of the winning poster in the Chemia Przemysłowa magazine and on the website: kierunekCHEMIA.pl;

- g) publication of the poster in the bimonthly “Kosmetologia Estetyczna”, and for the winners of the first 3 places – vouchers for a six-month subscription to the magazine “Kosmetologia Estetyczna”;
 - h) annual, free, membership in the Polish Society of Cosmetology Chemists based in Warsaw for the winner of the competition;
 - i) publication of the first three winning posters in “Kosmetologia Estetyczna” or presentation of the professional profile of the winner;
 - j) post on the fb page of “Kosmetologia Estetyczna”
 - k) a scientific article written by the winner will be published in “Kosmetologia Estetyczna” upon two positive reviews;
 - l) paper subscription of “Kosmetologia Estetyczna” for the first 3 places;
 - m) a single copy of “Kosmetologia Estetyczna” for all participants.
5. The winner of the competition retains the right to publish information about winning the competition together with the use of the logo of the Organiser and Partners.

V. Assessment of posters

1. The posters shall be assessed by the Jury of the Poster Session appointed by the Organiser.
2. The Jury shall include representatives of the Organiser of the poster session, the Organiser of the HPCI Fair and Partners.
3. The criteria according to which the assessment shall be made are set out in Appendix No. 1 to these Rules.
4. The Organiser reserves the right not to select and nominate the winner as a result of Jury’s assessment.
5. Decisions made by the Jury are indisputable, final cannot be appealed.

VI. Final provisions

1. All matters not covered hereunder shall be settled by the Organiser.
2. Submitting entries to the competition is tantamount to accepting the terms of these Rules and a statement that the entries submitted to the competition were made personally and do not infringe the rights of third parties.
3. The Participant of the poster session agrees to the collection and processing of his/her personal data by the Organiser for the purposes of organising the poster session and making them available to the Partners listed in Chapter I point 4.
4. The Participant of the poster session agrees to the free publication of the electronic version of the poster on the website, portals and in the social media of the Warsaw College of Engineering and Health, and in selected media and industry portals run by the event Partners. The participant also agrees to the display of the poster at the campus of the Warsaw College of Engineering and Health.
5. The announcement regarding the selection of the best poster shall be published on the website and in social media of the Warsaw College of Engineering and Health and sent by e-mail to the Winner at the latest until October 31, 2023.
6. The Organiser reserves the right to change the dates of poster session organisation. The Organiser undertakes to inform the participants about all changes by e-mail.

Appendix No. 1 to the Rules of the Poster Session

*“SUSTAINABLE DEVELOPMENT IN THE COSMETIC INDUSTRY
– TECHNOLOGIES, PRODUCTS, INNOVATIONS”*

EVALUATION CRITERIA FOR COMPETITION ENTRIES

1. Compatibility of the poster with the topic of the poster session [0-1 points].
2. Compliance of the content of the poster with the requirements [0-6 points]:
 - a) specifying the poster title,
 - b) introduction and determination of the research goal/hypothesis,
 - c) description of the research methodology,
 - d) results analysis,
 - e) summary and conclusions,
 - f) references.
3. Substantive value [0-1 points].
4. Originality of the topic [0-1 points].
5. Transparency and aesthetic values [0-2 points].

Maximum number of points: 11 points