

## COURSE DESCRIPTION (syllabus)

1. Course name: <b>Competencies expected by representatives of the socio-economic environment: INTERPERSONAL COMMUNICATION</b>		2. ECTS	
		<b>2</b>	
		3. ECTS code	
		<b>S/N2CHEMII-O-INTERCOM-II</b>	
4. Field of study: <b>CHEMISTRY</b>		5. Major: -	
6. Semester: <b>II</b>		7. Cycle: <b>second cycle study</b>	
8. Study form: <b>full-time/ part-time</b>		9. Language: <b>English [first language]/ Polish [supporting language]</b>	
10. Course status: <b>mandatory</b>		11. Assessment: <b>pass</b>	
12. Group: <b>mandatory course in the field of general education</b>			
13. Form of classes:	14. Didactic methods		15. Methods of running classes
<b>workshops</b>	<b>workroom classes: case analysis, group work, discussion, simulation games</b>		<b>classes conducted in classrooms</b>
16. Goals and tasks modułu: <b>1. Students acquire knowledge, skills and competences in the field of efficient and effective communication in the work environment.</b>			
17. Formal requirements: <b>1. Attendance at classes organised as workshops.</b>			
18. Prerequisites: <b>1. None.</b>			
19. Curriculum:			
No.	<b>CW – workroom classes</b>		
<b>CW1</b>	Interpersonal competences - ways of defining, predispositions, methods of improvement.		
<b>CW2</b>	Types of verbal and non-verbal messages, levels of communication.		
<b>CW3</b>	Individual differences in sending a message: sensory representation systems, metaprograms, communication styles.		
<b>CW4</b>	Active and open listening – a basic communication skill Instruments of effective listening.		
<b>CW5</b>	Assertiveness in the workplace. Building the desired image.		
<b>CW6</b>	Presentation of assertive, passive and aggressive behaviours. The art of persuading and influencing.		
<b>CW7</b>	Effective communication (role and functions of active listening, effectiveness of the communication process, credibility and attractiveness of the sender). Communication by telephone and other digital means.		
<b>CW8</b>	Pragmatic model of interpersonal communication – communication barriers.		
20. Assumed learning outcomes:			
<b>Knowledge:</b> <i>set of descriptions, facts, principles, theories and practices, acquired in the learning process that refer to the field of study or professional activity</i>			
Outcome number	<b>Learning outcome – KNOWLEDGE</b> The student who passed the course:		

01	knows elementary ways and forms as well as principles of correct verbal and non-verbal communication in the work environment.			
<b>Skills:</b> <i>the ability to perform tasks and solve problems specific to the field of study or professional activity</i>				
Outcome number	<b>Learning outcome – SKILLS</b> The student who passed the course:			
02	can communicate clearly, precisely and coherently.			
03	has the skills to deal with emotions in conflict situations; can communicate in an assertive way, improving, not worsening, interpersonal contacts.			
<b>Social competences:</b> <i>the ability to shape one's own development and autonomous and responsible participation in professional and social life, taking into account the ethical context of one's own conduct</i>				
Outcome number	<b>Learning outcome – COMPETENCES</b> The student who passed the course:			
04	is aware of showing respect towards colleagues and customers, while applying the principles of culture in both verbal and non-verbal communication.			
05	knows how to work at different position in a group.			
20a. Referencing the course learning outcomes to the directional learning outcomes:				
Number of the course outcome		Symbol of directional learning outcomes:		
01		KK2P_W14		
02		KK2P_U02		
03		KK2P_U16		
04		KK2P_K06		
05		KK2P_K06		
21. Assessment methods:				
F – formative: <b>F6–ongoing evaluation (for performed tasks)</b>		P – summary: <b>P3-average of grades obtained during the semester</b>		
22. Manner of verification of learning outcomes:				
Outcome number	Curriculum	Assessment methods		
01	CW1-CW8	F6, P3		
02	CW1-CW8	F6, P3		
03	CW1-CW8	F6, P3		
04	CW1-CW8	F6, P3		
05	CW1-CW8	F6, P3		
23. Prerequisite to pass the course: The final grade is the average of the grades obtained during the semester for workshop exercises performed during classes.				
24. Overall work input of a student needed to achieve the learning outcomes in hours and ECTS credits:				
Total full-time		Total part-time	full-time	part-time
50 h		50 h	ECTS 2	
- including number of ECTS credits for contact hours with direct participation of an academic teacher			ECTS 0.8	ECTS 0.64
– including number of ECTS credits for self-study hours			ECTS 1.2	ECTS 1.36
25. List of <b>key references</b> ( <i>used during classes and self-study by the student</i> )				
1. Chandler D., Communication: Influence and Persuasion Secrets – Effective Communication, Interpersonal, Social Skills, 2015.				
2. Carnegie D. & Associates, Listen!: The Art of Effective Communication, 2019.				
3. Interpersonal Communicatcion, GTM Press LLC 2021.				
26. List of <b>secondary references:</b>				
1. Stewart J., Mosty zamiast murów. Podręcznik komunikacji interpersonalnej, Warszawa 2016.				
2. Gromnicka D., Asertywność w przykładach. Jak się zachować w typowych sytuacjach, Warszawa 2017.				
3. Wawrzak-Chodaczek M., Komunikacja interpersonalna i masowa. Wybrane teorie i praktyki, e-book 2017.				
4. Burne E., W co grają ludzie. Warszawa 2021.				

5. McKay M., Davis M., Fanning P., Sztuka skutecznego porozumiewania się, Gdańsk 2021.